



## OFFICE OF THE CHIEF EXECUTIVE OFFICER

### Siliguri Jalpaiguri Development Authority (SJDA)

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: [sjdawb@gmail.com](mailto:sjdawb@gmail.com) Web: [www.sjda.org](http://www.sjda.org)

(QSF: ENGG 03 / 01)

Memo No.: 0214/ ENGG / 2015 – 16 of SJDA

Dated: 16.02.2016

### NOTICE INVITING ONLINE EOI (e - QUOTATION) NO. 041 / ENGG / 2015 – 2016 OF SJDA

### EXPRESSION OF INTEREST FOR PLANNING, DESIGNING AND PERIODICAL ARCHITECTURAL SUPERVISION OF THE PROPOSED EXTENSION OF FACILITIES (PHASE-III) AT LCS / ICP, FULBARI ON INDO BANGLADESH BORDER, DISTRICT JALPAIGURI, WEST BENGAL.

An Expression of Interest (EOI) is hereby invited by Siliguri Jalpaiguri Development Authority (SJDA) from the registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having experience of not less than five years in Planning, Designing and preparation of Drawings for PROPOSED EXTENSION OF FACILITIES (PHASE-III) AT LCS / ICP, FULBARI ON INDO BANGLADESH BORDER (hereinafter referred as The Project) within a plot of land measuring about 10.00 Acre, in MOUZA Binnaguri, JL No 03, P.S. Bhaktinagar (Rajganj), District Jalpaiguri, West Bengal. Copy of the location plan of the plot is enclosed.

#### **About the Project:**

SJDA has developed a Land Customs Station with Truck Parking and some other basic facilities (in Phase-I) and Immigration Check Post (in Phase-II) at Fulbari Indo-Bangladesh Border, District Jalpaiguri, West Bengal. It is envisaged that once the operation of ICP starts, more amenities and facilities would be required to be developed for meeting the demand of huge inbound and out bound citizens of both the Countries including other foreign nationals transiting through this Check Post.

The project would include, site development, construction of multi-storied and more than one building. Consultation with the stakeholders will be carried out during the project planning stage for co-ordination with the user agencies.

#### **Scope of Work:**

The work would include the study of existing development made by SJDA after construction of ICP, the study of LCSs / ICPs in other areas in the State and outside, the study of available reports of SJDA for suggesting on existing and future requirements, rates of different facilities & services and scope for revenue generation , cost benefit analysis of existing and proposed facility, preparation of details of Architectural Drawings, Structural Designs including preparation of details of estimate of the proposed

project with bill of quantities including sanitary, plumbing, electrical, firefighting arrangements, air conditioning if required, other ancillaries etc. including aviation clearance. The detailed estimate is to be prepared on the basis of PWD schedules. In case of non-scheduled items, analysis of rates may also be provided. In addition to the above, the work would include periodical Architectural supervision of execution in the field. The selected Consultant would have to provide the following:

- 1) Study report as per the details mentioned above.
- 2) Architectural Designs including preparation of Plans, Elevations, Sections, Perspective Drawings, Architectural Details etc.
- 3) Structural Design of the Building including vetting of the Structural Design of the building. The vetting would be done by IEST, JU, IIT-Kharagpur or similar Institute as agreed upon by SJDA and the fees for the same would have to be borne by the Architect / Agency / Consultancy Firm.
- 4) Detail design & drawings of Water Supply, Sewerage, Drainage, Electricals, Air conditioning and other related ancillaries.
- 5) Any change in Architectural and other Designs of the building as may be suggested by an Expert Panel must be done by the selected bidder free of cost. Also, any other unavoidable change is to be done by the selected bidder free of cost.
- 6) Sanctioning of Building Plan from Siliguri Jalpaiguri Development Authority (SJDA) as per the Zoning and sub division regulations and other relevant rules.
- 7) No LEED or GRIHA rating is necessary.
- 8) Preparation of detailed estimate, bill of quantities for the building and ancillary works like electrical, sanitary, fire-fighting arrangements, airconditioning etc.
- 9) Preparation of Draft Tender Documents
- 10) Periodical Architectural supervision of construction work including ancillary works
- 11) To prepare a good model of the proposed project by a reputed Modeler without any additional cost

#### **ELEGIBILITY TO PARTICIPATE:**

*Registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms* having not less than **five years** of experience in designing similar type of buildings may participate in this Expression of Interest (EOI). The Multi-Disciplinary Firms / Agencies / Consultancy Firms, who have executed similar projects, may also submit their proposals. All of them should also have experience in planning and designing of at least one project with of similar nature costing **Rs. 15 (fifteen) Crores or above** during the last three Financial Years ending 2014-15 **with experience in LCS/ICP**.

#### **SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER:**

- a) The final selection/acceptance of the bid/offer shall be made by a panel of experts to be constituted by SJDA.
- b) The accepting authority/ SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid(s)/offer(s) including the lowest bid/offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post/e-mail/fax/courier.

c) For selection/finalization of the offer/bid, at first responsiveness will be verified as per eligibility criteria and submitted documents. The eligible participants will have to make a presentation of their architectural design and other details before the panel of experts to be constituted by SJDA at SJDA on the day of evaluation of the Technical bids (or later as would be intimated by SJDA). During presentation, the participant bidder will have to present their concept to visualize the proposed Building along with three dimensional drawings preferably from different angles. The participants will have to arrange for laptop computer etc. SJDA will arrange for venue of the presentation. Final selection will be made on the basis of marks given by the panel (70% weightage for Technical Bid and 30% weightage for Financial Bid). The marking system would be as follows: -

**Technical bid / proposal:**

SL NO	CRITERIA	MARKS
01	Approach & Methodology	10
02	Key professional staff qualification and competence for the assignment	20
03	Experience and financial strength of the bidder	20
03	Concept Plan & Design and presentation thereof	40
04	Proposed Phasing	10
	Total Marks	100

The score would be the arithmetic sum of the marks assigned to the bidder under each of the parameter listed above.

**Financial bid/proposal**

The Financial bid/proposal with the lowest cost (L1) will be given a score of 30 and for the other proposals (N, N1, N2 etc.), scores will be calculated by the formula “L1/N x 30”.

**BID DOCUMENTS**

Technical bid shall contain

- 1) Total Turnover of the company / firm for the last 3 years i.e. upto 31.3.2015 specifying eligibility criteria.
- 2) Trade License/Company Registration Certificate valid at least up to the date of submitting their bid
- 3) Income Tax (I.T.) PAN.
- 4) Auditor's Certificate for Turnover
- 5) Registration certificate of Council of Architecture valid at least up to the date of submitting their bid
- 6) Experience on successful preparation of similar type of works specifying eligibility criteria
- 7) Key professional staff qualification and competence for the assignment (Details of Architects and Engineers) .
- 8) Concept proposal

At least one hard copy of the Technical Bid of the **Proposed Extension of Facilities (Phase-III) at LCS / ICP, Fulbari on Indo Bangladesh Border** documents in a book format would have to be submitted during presentation with concept drawing in A2 size format.

Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.

**TERMS & CONDITIONS:**

- (1) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
- (2) All related expenditure incurred by the bidders for preparation, submission, clarification, presentation etc. shall not be borne by SJDA.
- (3) As per the evaluation criteria specified above, selected successful bidder maybe called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.
- (4) The selected bidder will have to enter into an agreement of contract with SJDA within 10 (ten) days of issuance of the LOI.
- (5) The detailed drawings would have to be submitted by the Architect / Agency / Consultancy Firm within **3 (three) months** from the date of issue of LOI. Study report on requirements would have to be submitted within 01 (one) month from the date of issue of LOI. They would, however, have to get the Building Plans sanctioned within **5 (five) months** from the date of issue of LOI. Considering the size of the Project, 'NOC' (No Objection Certificate) from the Environment Department / Pollution Control Board under Government of West Bengal and NOC from Bagdogra Airport (AAI and MOD) would be required.
- (6) The building design must conform to the prevailing rules of the Sanctioning Authority. Fire safety norms must be as per relevant B.S. Codes and National Building Code.

(7) **Fees Payable:** -

Fee would be paid as a percentage of the Total quoted / accepted Fee inclusive of taxes as mentioned against each item of works as per following. Payments will be released only after approval by the Competent Authority.

- i) Study report on requirements as mentioned in the scope of work - 5%
- (ii) Preparation of details of Architectural designs drawings: -
  - a) Soil test and traverse and level survey and Concept drawings – 10%
  - b) Detailed Architectural designs & drawings – 20%
- (iii) Preparation and sanction of Building Plans and development plans from SJDA and other competent authority – 10%
- (iv) Structural Designs including the items indicated below – 40%
  - a) Preparation of Details of Structural designs & drawings
  - b) Preparation of Estimates with Bills Of Quantities (BOQ)
  - c) Sanitary and Plumbing designs & drawings
  - d) Electrical designs & drawings
  - e) Firefighting arrangements
  - f) Air conditioning Systems if required
  - g) Other ancillaries etc.
  - h) Preparation of Draft Tender Documents
- (v) Preparation of a good model by a reputed modeler – 5%
- (vi) Periodical Architectural Supervision during construction period – 10%
- (vii) All other relevant works as applicable within these parameters

The stages of payment may, however, be finalized during the Pre-Bid Meeting in consultation with the participating bidders.

(8) Separate tender/ bid will be invited by SJDA for construction of the Proposed Building. Construction supervision shall have to be taken up by the selected bidder after actual construction begins (to be communicated separately) and shall continue till completion of the project in the field. The periodical supervision should preferably be once in a week. If required, the frequency of visits to the Project site might be increased.

(9) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

(10) The payment shall be based on progress of works as stated under clause (5) above. Maximum of 95% (ninety five percent) payment shall be made on achieving 100% (hundred percent) of each item of works. Balance 5% (five percent) payment shall be made on completion of the whole project and on carrying out modifications, if any, successfully. If no component of the works as stated is executed by the selected bidder, for whatsoever reason, no payment shall be made.

(11) Download and Bid Submission / Upload Start Date & Time – **17.02.2016 from 16.00 hrs.**

(12) Intending participants may attend the pre-bid meeting on **26.02.2016 at 14.00 hrs.** in the Conference Hall of SJDA, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003.

(13) Download and Bid Submission / Upload End Date & Time – **16.03.2016 up to 18.00 hrs.**

(14) Date of opening of Technical Proposals – **18.03.2016 at 11.00 hrs.**

(15) Date of opening of Financial Proposals will be declared after technical evaluation.

(16) No conditional bid/offer shall be accepted.

(17) The Bidders shall have to show original copies of the submitted documents at the time of evaluation of the bids.

(18). The Bidders or their authorized representatives may remain present at the time of opening of bids. The schedule of opening may be altered depending on unavoidable circumstances.

(19) Bidder shall not be in a conflict of interest with one or more parties in the bidding process.

(20) In the event of e-Filing intending bidder may download the quotation documents from the website **<https://etender.wb.nic.in>** or **[wb.tenders.gov.in](http://wb.tenders.gov.in)** directly by the help of his Digital Signature Certificate (DSC).

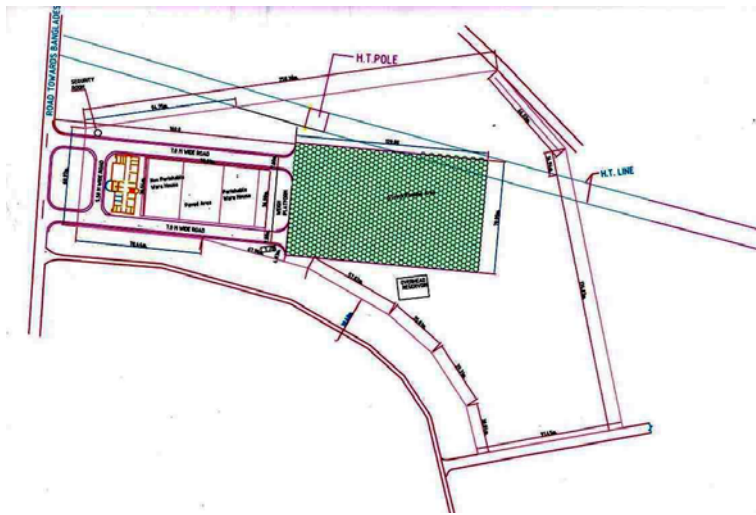
(21) In case of online submission, Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website **<https://etender.wb.nic.in>** or **[wb.tenders.gov.in](http://wb.tenders.gov.in)** Quotation documents may be downloaded from website & submission of Technical Bid / Financial Bid as per the Date / Time Schedule stated in this NIQ. The documents submitted by the bidders should be properly indexed & attested with seal.

(22) Any corrigendum, addendum, modification, extension, change etc. in the EOI/Bid including dates, venue, conditions, minutes of meeting etc. will be uploaded in the SJDA website ([www.sjda.org](http://www.sjda.org)) which will be treated as public announcement / communication required for the EOI/ Bid and EOI/Bid will be treated as revised accordingly. Bidders are advised to follow SJDA website ([www.sjda.org](http://www.sjda.org)) regularly related to the captioned project for all public announcements / communications.

(23) Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.



## LOCATION PLAN OF THE PROPOSED SITE



**Chief Executive Officer**  
Siliguri Jalpaiguri Development Authority

**Memo No.: 0214 / ENGG / 2015 – 16 of SJDA**

**Dated: 16.02.2016**

**Copy to:** With request to display in their Notice Board.

1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
2. Commissioner, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
10. Executive Engineer, Northern Circle, PWD, Jalpaiguri.
11. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
12. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
13. Executive Engineer, Construction Board, North Bengal Division, PWD (TE), Shaktigarh, Siliguri.
14. Executive Engineer, Darjeeling Division, PWD.
15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
16. D.I.O., NIC, Siliguri for uploading in official website
17. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
18. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

**Chief Executive Officer**  
Siliguri Jalpaiguri Development Authority